

TOWN COUNCIL WEEKLY STATUS REPORT

September 15, 2016

MRO Volume 24, No. 37

UPCOMING MEETINGS

- Tuesday, September 20th, Town Council, 7:30 p.m., Town Hall Annex, CR1

GROTON POLICE OFFICERS AND OTHER FIRST RESPONDERS RECEIVE RECOGNITION FROM GROTON LONG POINT ASSOCIATION



On Wednesday September 7th the Groton Long Point Association recognized Groton Town Police Sergeant Keith Ashbey and Officer Nick Socha for their actions that resulted in saving the life of a local resident, who was stricken by a heart attack while running.

This recognition was the result of their actions on August 4th. On that morning, at 7:21 a.m., Dispatcher Dave Smith received a 911 call reporting an unresponsive man down at the Main Beach in Groton Long Point. Dispatcher Smith calmly instructed the caller on how to perform CPR, while he quickly dispatched Groton Long Point Officer George Wolfe, fire and EMS to the call. Sergeant Keith Ashbey and Officer Nick Socha upon hearing the dispatch responded directly from their patrols in the Town to aid Officer Wolfe.

Sergeant Ashbey arrived and observed the victim's wife assisting with CPR, and he immediately took over administering chest compressions to the victim while Officer Wolfe retrieved an Automated External Defibrillator from his patrol vehicle. Soon after, Officer Nick Socha and Noank Fire Department Chief Dave

Steele arrived on scene and began assisting. Officer Ashbey continued chest compressions, while Officer Socha conducted ventilations on the patient. The three officers, assisted by Chief Steele, utilized the Automatic External Defibrillator which monitored the patient's heart rate, and initiated a series of shocks to the victim.

This team of first responders continued their life saving efforts through CPR and subsequent AED shocks, eventually restoring signs of life and the victim who was transported by Mystic River Ambulance to L&M Hospital a short time later.

This outstanding effort highlights the great work all of our first responders do on a daily basis, and the Town of Groton is proud of all the police, firefighters and EMS professionals who serve our community, and in this case, saved the life of one of our residents.

ATTACHMENTS

1. Attachment 1 is an invitation from the Ledyard Prevention Coalition, Groton Alliance for Substance Abuse Prevention and the Community Anti-Drug Coalitions of America for the community development training, "Key Essentials to Create Community Change!" This event is being held on Wednesday, October 12th from 9:00 a.m. to 4:30 p.m. at the Mashantucket Pequot Tribal Nation Community Center, One Matts Path, Mashantucket. There is no charge for this training but space is limited. Lunch will be provided for attendees. Please RSVP by October 9th to Kerensa Mansfield at kmansfield@llhd.org or call 860-448-4882 extension 309.
2. Attachment 2 is an invitation from the Connecticut Conference of Municipalities for the municipal workshop, "Understanding Parliamentary Procedures," on October 13th from 6:00 p.m. to 9:00 p.m. at the Milford City Hall, 110 River Street, Milford. This workshop is free to CCM member municipalities and \$120.00 for non-member municipalities. The registration deadline is October 7th. Please register either on the website at <http://www.ccm-ct.org/municipal-meetings-101316> , via email at ccmtraining@ccm-ct.org or by telephone at 203-498-3073.
3. Attachment 3 is an invitation from the Board of Trustees of The Dr. Martin Luther King, Jr. Scholarship Trust Fund to attend the 35th Annual Scholarship Dinner at the Mystic Marriott Hotel on October 20th at 6:00 p.m. Tickets are \$65.00 each. Please RSVP by October 7th.

4. Attachment 4 is an invitation from the Eastern Connecticut Chamber of Commerce for the William Crawford Distinguished Service Award Reception and Dinner to be held on November 15th at 6:00 p.m. to 9:00 p.m. at the Mystic Marriott Hotel & Spa. The recipient of this award will be Maggie Jones, Executive Director of the Denison Pequotsepos Nature Center. Tickets are \$75.00 per individual. Please RSVP by November 2nd. Register online at <http://chamberect.com/crawford> .
5. Attachment 5 is an invitation from the Connecticut Conference of Municipalities for the 34th Annual CCM Convention and Tradeshow, "Municipal Excellence: Yesterday, Today & Tomorrow," to be held on November 14th and November 15th. This event will be held at the Foxwoods Resort, 350 Trolley Line Boulevard, Mashantucket. To register please visit <http://www.ccm-ct.org/convention> by October 31st.

MONTHLY MANAGEMENT REPORTS

1. Library (August):

- The Groton Public Library has been nominated by Congressman Joe Courtney for the 2017 National Medal for Museum and Library Service.
- The Library received approval to become a Passport Acceptance Facility.
- The Library received a World War I and America programming grant in the amount of \$1,200 from the Library of America and their partner, the Glider Lehrman Institute of American History, with support from the National Endowment of Humanities.
- The Library has been accepted as a site to host TED Talk events.
- Library staff is coordinating collaboration between the libraries of SECT and The Garde Arts Theatre to celebrate the release of Wally Lamb's new book, "I'll Take You There," on December 18th.
- The exterior book drop has been ordered and is expected to be in place by mid-October.
- Kara Berglund began work as a Library Assistant in Circulation on August 22nd.

MRO/lh

The Ledyard Prevention Coalition in collaboration with
Groton Alliance for Substance Abuse Prevention (GASP) and
Community Anti-Drug Coalitions of America (CADCA)
invite you to a community development training to prevent substance abuse

Key Essentials to Create Community Change!

Wednesday, October 12, 2016

9:00 a.m. – 4:30 p.m.

**Mashantucket Pequot Tribal Nation Community Center
One Matts Path, Mashantucket**

Lunch will be provided. There is no charge for this training but space is limited.

Please RSVP by October 9th to
Kerensa Mansfield at kmansfield@llhd.org
860-448-4882 extension 309



Hylton, Lisa

Subject: FW: CCM's Municipal Training Workshop Series: Municipal Meetings: Understanding Parliamentary Procedure - 10/13/16

Municipal Meetings: *Understanding Parliamentary Procedure*

Thursday, October 13, 2016

Milford City Hall

6:00 p.m. - 9:00 p.m.

Registration begins at 5:30 p.m.

FREE to CCM member municipalities | \$120 fee for non-member municipalities

PROGRAM OVERVIEW

This workshop will help bring order to your public meetings. Learn keys to successful meetings:

- Legal requirements
- 8 Steps to motions
- Robert's Rules of Order
- Managing debate
- Practical steps to meeting management

Be certain all elected and appointed officials know the nuts & bolts of effective public meetings.

LEARNING OBJECTIVES

Effective Meetings

- Overview of legal requirements for public meetings
- How to write an agenda
- Role of the presiding officer
- Audience of citizens
- How to properly call a meeting to order
- Conducting the meeting and managing the agenda
- Tips for maintaining order and public decorum

Robert's Rules of Order

- The easy, logical, and practical way to run a meeting
- Making motions and amendments, and how to consider actions
- Rules for Debate

- Definition of parliamentary terms

CCM PRESENTER:

Duncan Forsyth, Esq.

Halloran & Sage, LLP

Duncan Forsyth represents both public and private sector clients in litigation matters primarily in the areas of environmental and land use, labor and employment, wrongful termination, contract and interference with contract litigation, wrongful denial of development permits. He regularly appears in state and federal trial and appellate courts as well as before numerous administrative agencies such as CHRO and FOIA.

WHO SHOULD ATTEND?

- First Selectmen, Mayors, Town/City Managers
- Council Members
- Board, Commission, and Committee Members
- Anyone interested in Parliamentary Procedure
- Town Clerks, Board/Commission Clerks

THREE WAYS TO REGISTER

1. Online: [Click here](#) to register - Registration deadline: October 7

2. Email: ccmtraining@ccm-ct.org

3. Phone: CCM Training, (203) 498-3073 or (203) 498-3037.

Limited seating available - please register early. Refreshments are not provided.

Cancellation Policy: *This workshop may be cancelled or postponed due to insufficient enrollment, inclement weather, or other unforeseen circumstances. Registrants will be notified of any changes.*



Stay connected! Follow us and don't forget to tag us in your posts.
We'd love to see what our members are saying about CCM's workshops and training.
Be sure to share your pictures from CCM workshops using the hashtag #ccm_training.

*The Board of Trustees
of
The Dr. Martin Luther King, Jr.
Scholarship Trust Fund*

*cordially invites you to the
35th Annual Scholarship Dinner*

Thursday, October 20, 2016

*at the
Mystic Marriott Hotel & Spa
Groton, Connecticut*

*Social Hour - 6 p.m.
Dinner - 6:30 p.m.*

Tickets - \$65

*Please reserve _____ places at the annual dinner of
The Dr. Martin Luther King, Jr. Scholarship Trust Fund
for*

Name(s) _____

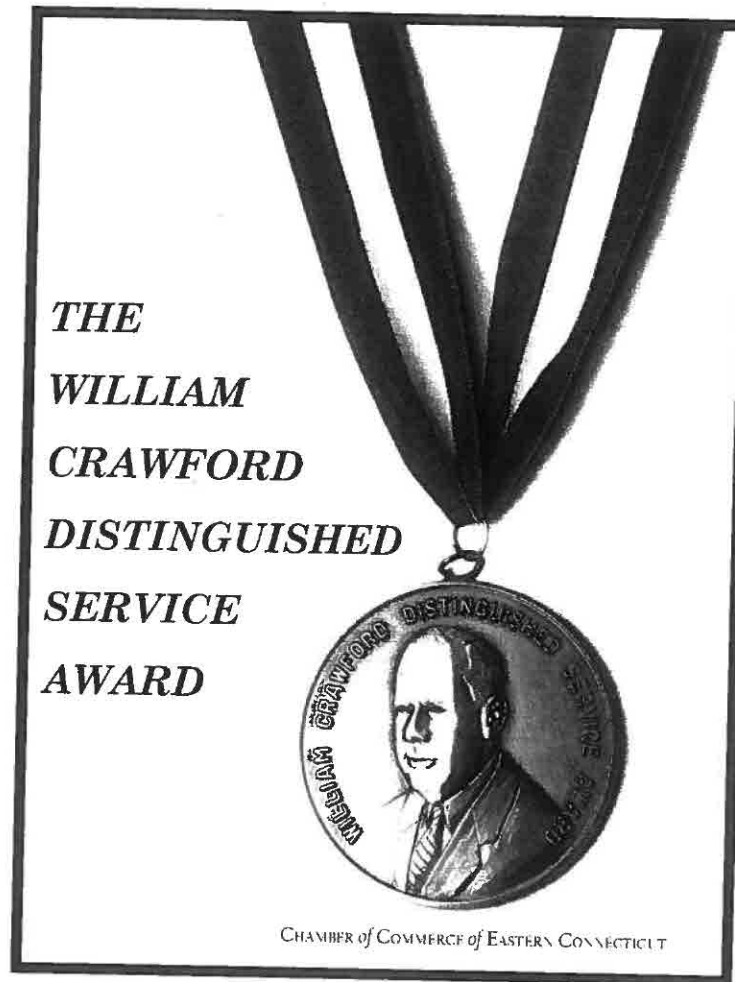
*Enclosed you will find a check
in the amount of \$ _____ (\$65/person)*

*I regret that I can not attend. Please accept my donation
in the amount of \$ _____*

Please make checks payable to: MLKSTF

*Vegetarian meal request _____ Number _____
Email Address Requested _____*

RSVP by October 7, 2016



\$10,000 Platinum Sponsorship: Three premium reserved tables of 10 and highest priority recognition in all publications, marketing materials, advertisements, and evening of the event. Full-page ad on outside back cover of program. (8"Wx10.5"H)

\$5,000 Gold Sponsorship: Two premium reserved tables of 10 and high priority recognition in all publications, marketing materials, advertisements, and evening of the event. Half-page ad in program. (8"W x 5.125"H)

\$2,500 Silver Sponsorship: Reserved table of 10 and priority recognition in all publications, marketing materials, advertisements, and evening of the event. Quarter-page ad in program. (3.875"W x 5.125"H)

\$1,500 Bronze Sponsorship: Reserved table of 10 and recognition in all publications, marketing materials and advertisements. Business card ad in program. (3.875"W x 2.45"H)

Please respond by November 2nd to be included as a sponsor in the program. Please send company logo to Communications@ChamberECT.com in order to be properly represented in all marketing materials.



CHAMBER of COMMERCE
EASTERN CONNECTICUT

Please join us in honoring

Maggie Jones

Executive Director of the Denison Pequotsepos Nature Center

Recipient of the

William Crawford Distinguished Service Award



Reception and Dinner

Tuesday, November 15, 2016

Mystic Marriott Hotel & Spa

6:00 P.M.

Tickets are \$75 per individual.

Please see enclosed card for corporate table packages.

Register online at ChamberECT.com/crawford or call (860) 701-9113.

Please note any dietary requests with response.

William Crawford Distinguished Service Award Program

Show your appreciation by placing an ad in this special program

This award recognizes Maggie Jones, an outstanding member of the community who has exemplified the spirit of service to one's neighbors and contributed to improving the quality of life in eastern Connecticut.

Program Size: 8.5" x 11"

Ad Sizes (Black and White):

Outside Back Cover (8"W x 10.5"H)*	\$2,500
Inside Cover (8"W x 10.5"H)*	\$2,000
Full Page (8"W x 10.5"H)	\$1,000
Half Page (8"W x 5.125"H)	\$600
Quarter Page (3.875"W x 5.125"H)	\$325
Business Card (3.875"W x 2.45"H)	\$175

* Sponsors receive first priority.

Deadline for ads is November 2, 2016. To place an ad, please email
Communications@ChamberECT.com or call (860) 701-9113.

SEP 12 2016

FOXWOODS RESORT | NOVEMBER 14-15, 2016



**Municipal Excellence
Yesterday, Today & Tomorrow**



WELCOME

Greetings Municipal Leaders, State Leaders, and CCM Business Partners:

Mark your calendar right now for Monday, November 14 and Tuesday, November 15, 2016! The new and improved 2016 CCM Convention is celebrating 50 years of Municipal Excellence Yesterday, Today & Tomorrow.

Two, that's right, two jam-packed days, and it's all about municipal government, with over 1,000 state and local government leaders in Connecticut at the number one tourist destination in Connecticut, the fabulous Foxwoods Resort and Casino in the heart of the rural beauty of Southeast Connecticut and the Mystic coastline.

Where to start? There is so much that's new.

Municipal Excellence Awards

CCM's new Municipal Excellence Awards, to be presented at the November 15 networking lunch, will recognize innovative projects and individuals that have significantly improved the quality of life for citizens, established partnerships, and built community support. The competition applauds the achievements of leaders and municipalities and encourages others to strive for excellence.

Project B.E.S.T. Breakfast Meeting

Over 150 key Connecticut leaders will convene again for the promised follow-up to last November's inaugural Project B.E.S.T. (Bringing Every Stakeholder Together) Summit organized by CCM, the Connecticut Business and Industry Association (CBIA), and the Connecticut AFL-CIO. The three statewide organizations continue to partner on brainstorming on the best common pathways for Connecticut's economic future.

Urban/Rural Leaders Luncheon

CCM's two major constituent groups, the larger cities and the smaller towns, will each convene over lunch to discuss the common issues facing their communities, possible state legislative solutions to their challenges, and how CCM can best support their particular needs. This will be followed by regular meetings of CCM's Legislative Committee and Board of Directors.

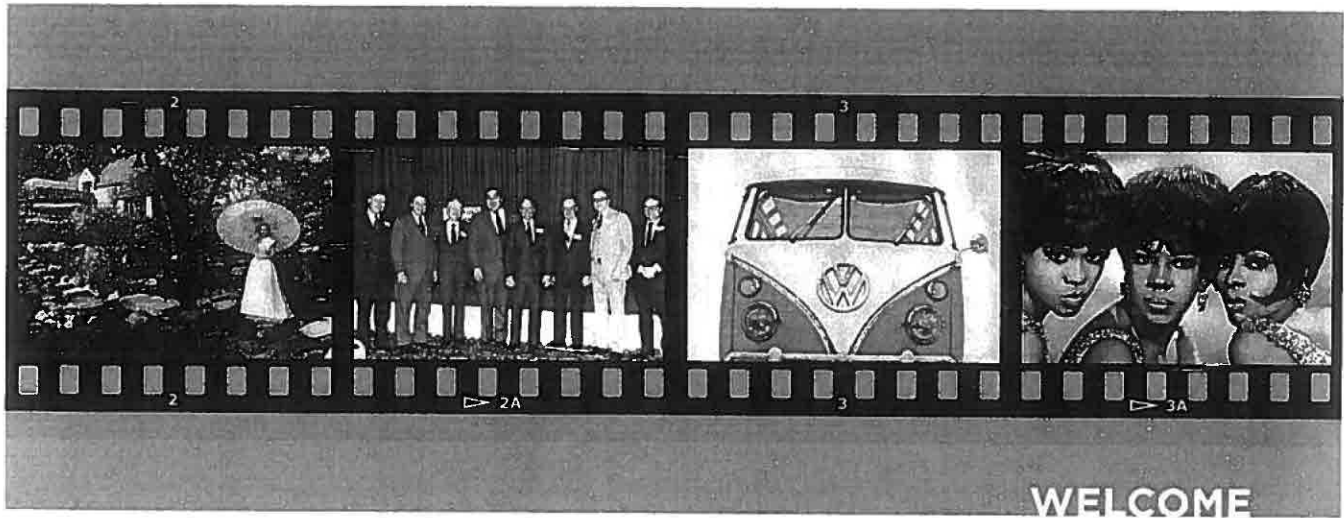
Gala 50th Anniversary Dinner

Help CCM celebrate its half-century mark of service on behalf of local governments, with a dynamic Annual Meeting highlighted by the first time presentations of the Joel Cogen Lifetime Achievement Award and Richard C. Lee Innovators Award. These honors recognize the 40-year CCM Executive Director and then the founder of CCM and former long-time New Haven mayor.

The opening session will be highlighted by keynote speaker Matt Jones, a world class professional speaker and author. Jones' personal story of triumph over adversity has inspired audiences and provided strategies to help organizations thrive in difficult circumstances and achieve new heights of performance. Jones will also be a brief speaker at the November 14th Anniversary Dinner.

Nearly two dozen workshops

Learn what your colleagues can share about navigating the challenges of working in local government, with hot topics ranging from municipal sustainability, grant writing, invigorating downtowns, and pivotal labor cases to drug abuse prevention, regionalization of municipal services, local government ethics, and much, much more.



Over 150 vendors

Explore our exhibit hall filled with cutting-edge companies ready to provide solutions for your municipal concerns. The exhibit hall will also include major presentations by the State Department of Energy and Environmental Protection (DEEP) and the Division of Occupational Safety and Health Administration (OSHA).

You owe it to yourself and your community to be part of CCM's new and improved Annual Convention at the Foxwoods Resort and Casino over two action-packed days on November 14 and 15.

CCM believes that Connecticut's towns and cities offer the best framework for citizens to live, work, raise families, and retire. We come together to improve everyday life for all Connecticut's residents and businesses. And nobody knows more about the inner workings, challenges, successes, and achievements provided by government than YOU! To reinforce this belief and to invite you to participate in moving forward with a better Connecticut for all, CCM presents its 2016 Annual Convention.



Best regards,

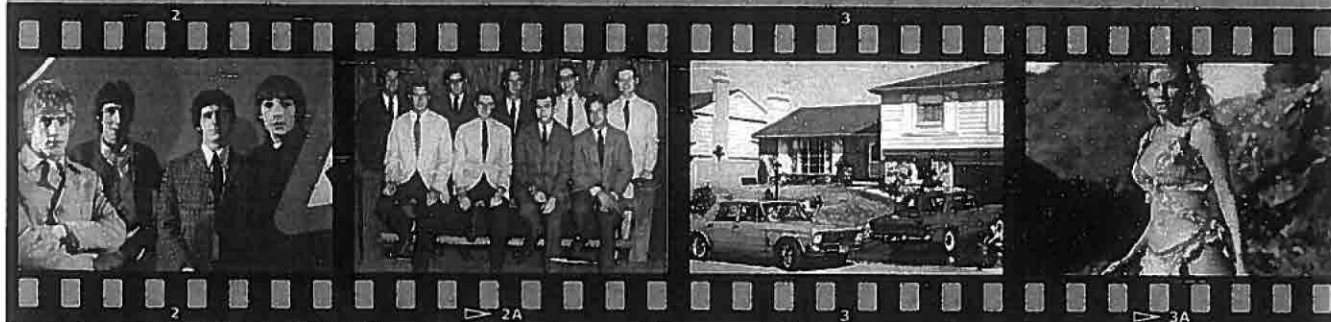
Mark Boughton,

Mayor of Danbury and President of CCM

Joe DeLong,

Executive Director of CCM



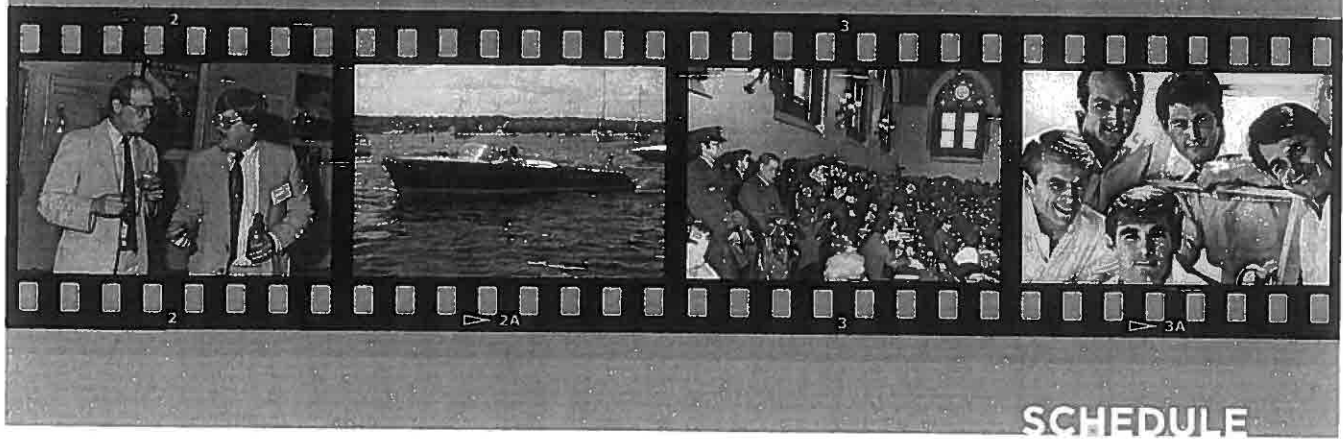


SCHEDULE

Monday, November 14th

7:30 am - 8:30 am	Early Bird Tour of Foxwoods Waste Water Treatment Plant
9:00 am - 11:30 am	Project B.E.S.T. Breakfast Meeting* <i>Sponsored by ConnectiCare</i>
11:30 am - 1:30 pm	Urban/Rural Leaders Luncheons* <i>Sponsored by SeeClickFix/ Shipman & Goodman</i> <i>(11:30 am - 4:00 pm CASBO/CACCE Lunch Meetings)</i>
1:30 pm - 2:00 pm	Break
2:00 pm - 3:30 pm	Legislative Committee Meeting/ Business Meeting*
3:30 pm - 4:30 pm	Board of Directors Meeting*
4:30 pm - 6:00 pm	Break
6:00 pm - 7:00 pm	Reception <i>hosted by CIRMA*</i>
7:00 pm - 9:00 pm	Annual Meeting* 50th Anniversary Dinner Presentation of Joel Cogen Lifetime Achievement Award and Richard C. Lee Innovators Award <i>Sponsored by OR&L</i>
After Dinner	President's Reception* <i>Sponsored by IXP</i>

* By Invitation



Tuesday, November 15th

7:45 am

Registration
Visit the Murtha Law Exhibit Hall

7:45 am - 8:45 am

Breakfast in the Murtha Law Exhibit Hall

9:00 am - 10:30 am

General Session/
Keynote Address by Matt Jones
Underwritten by CIRMA

10:30 am - 10:50 am

DEEP/Microgrids - Exhibit Hall Stage

10:30 am - 11:00 am

Break/Visit the Murtha Law Exhibit Hall

11:00 am - 12:00 pm

Session A

Pivotal Labor Cases That will Affect
the Public Sector Workplace in 2016/17
and Beyond

It's Legal, But Is It Ethical?

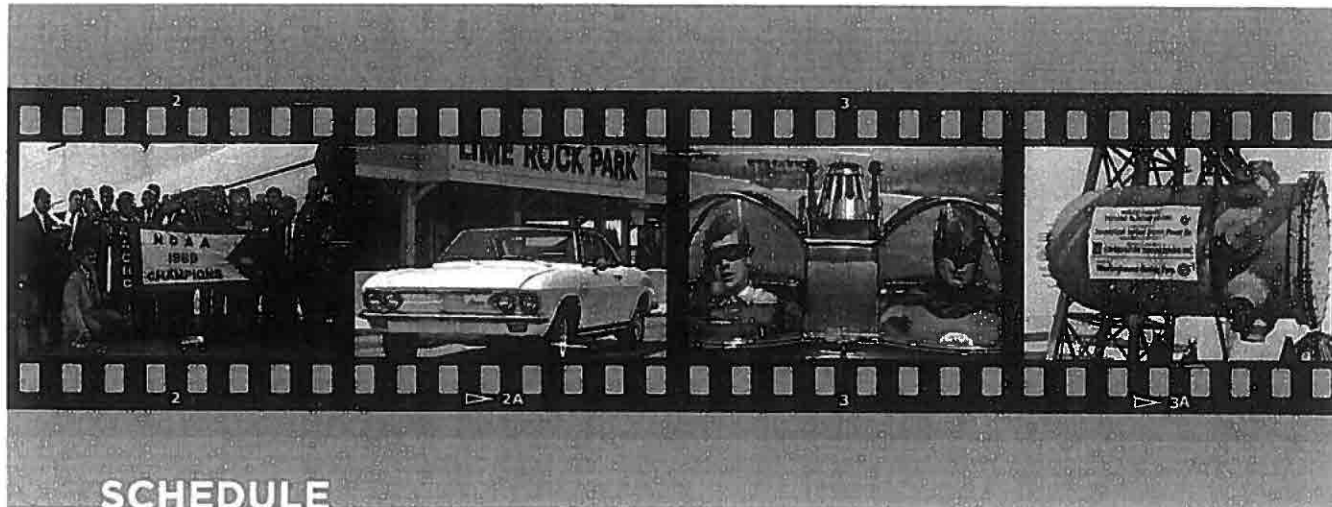
Grants: Researching, Writing & Managing

Creative Ways to Communicate
with Residents

Electronic Payment Solutions

Freedom of Information Act:
Understanding and Avoiding Liability

State Commissioners' Panel



SCHEDULE

Tuesday, November 15th, continued

12:00 pm - 1:30 pm

Networking Lunch/Presentation of
Municipal Excellence Awards
sponsored by ECG/
Visit the Murtha Law Exhibit Hall

1:30 pm - 2:30 pm

Session B

Infectious Disease Outbreak
Preparation and Planning

Drug Abuse is a REAL Problem;
Drug Testing in Accordance to CT Law

Sustainable Communities

How Do We Build That?
Municipal Construction Projects

Regionalization of Municipal Services
and Collective Bargaining

New Workers' Compensation Legislation
for Filing of Form 30Cs: An Impact on
Municipalities

The 2016 State and Federal Elections:
Implications for Connecticut Towns and
Cities

2:30 pm - 2:50 pm

OSHA - Exhibit Hall Stage



2:30 pm - 3:00 pm

Break/Visit the Murtha Law Exhibit Hall/
Trading Contest Prizes Awarded



3:00 pm - 4:00 pm

Session C

Municipal Data at Your Fingertips

Critical Cyber Security and
Data Privacy Issues for Municipalities

Hot Topics in Municipal Law

Invigorating Communities & Downtowns

What is your Community's Brand
and Does it Matter?

MS4 101: What You Need to Know
About the New MS4 General Permit

Collaboration Strategies to Address
Efficiencies and Mandates

4:00 pm

Adjourn



REGISTRATION

The registration fee includes access to Tuesday's events, speakers, workshops, exhibits, lunch, refreshments, raffles, and parking. Personnel from every municipal department should attend this informative event! Monday's events require separate registration.

CCM-Member Municipalities	Convention Fee
Per Municipal Registrant	
Postmarked by October 31	\$75
On Site	\$120

Non-Member Government Participants	Convention Fee
Per Municipal/State Registrant	
Postmarked by October 31	\$120
On Site	\$175

For more details call CCM Convention staff at 203-498-3029 or you can visit us online at ccm-ct.org. To ensure your full participation, please notify us of any accomodation necessary for a special need.

Cancellation Policy: All cancellations must be in writing and submitted to CCM by October 31, 2016, to receive a full refund. There are NO refunds after October 31, 2016.



CCM's Annual Convention & Exposition Tuesday, November 15, 2016, at Foxwoods Resort

REGISTRATION

To register, please print this page and use the form below, or save time and register online at www.ccm-ct.org/convention:

Name: _____ Phone: _____

Position: _____ City/Town: _____

Address: _____

E-mail Address: _____

Vegetarian Lunch: ☐ Yes ☐ No

Payment:

Payment of \$ _____ is enclosed for _____ people.

(Full payment must be enclosed with registration)

- ☐ Payment (check or money order payable to "CCM") is enclosed.
- ☐ Credit Card (please circle) VISA MasterCard Discover AMEX
- Credit Card # _____
- Exp. Date: _____ 3 or 4 digit security code: _____
- Billing zip code: _____

Mail to:

CCM Convention 2016
900 Chapel Street, 9th floor
New Haven, CT 06510-2807

Fax to:

Attn: Alison Geisler
203-498-5815

Questions?

Call or e-mail Alison Geisler at 203-498-3029 or ccmevents@ccm-ct.org.

Groton Public Library
Monthly Report
August 2016

2017 National Medal for Museum and Library Service Nomination

The Groton Public Library has been nominated by Congressman Joe Courtney for the 2017 National Medal for Museum and Library Service. This annual award is presented by the Institute of Museum and Library Services and was created to underscore the significant contributions that museums and libraries make to their communities. The award honors institutions that demonstrate extraordinary approaches to serving their constituents and that exceed expected levels of community outreach. In order to be considered for the National Medal for Museum and Library Service, the required Nomination Form must be completed and submitted by October 3.

Library Activities

- The Library has received approval to become a Passport Acceptance Facility. Once staff has been trained, guidelines will be announced.
- The Library received a *World War I and America* programming grant in the amount of \$1200 from the Library of America and their partner, the Gilder Lehrman Institute of American History, with support from the National Endowment for the Humanities. The Library will offer related programming and a travelling exhibit in February 2017.
- The Library has been accepted as a site to host TEDx events. We will begin offering events featuring TED Talks presenting themes relevant to our community.
- CT Humanities has invited the Library to participate in a Spring 2017 program series focused on race and ethnicity funded by NEH. We will be partnering with Connecticut College and other area organizations.
- The Library is coordinating a collaboration between the libraries of SECT and The Garde Arts Center to celebrate the release of Wally Lamb's new book, *I'll Take You There*, on December 18.
- Summer Reading update: 511 children signed up for the program this summer; they have collectively read 2,543 books (381,434 pages). Also, 75 teens have completed 142,056 pages or 947 books. These figures are based on 1 book = 150 pages, so for many of the younger readers, far more books were read.

Renovation Project

- Library collections and furniture have been either re-located or put into storage to prepare for the upcoming renovation project. The Local History Collection has been moved to the book storage area where it will be accessible to staff who will retrieve materials for patrons. We have made every effort to maximize the number of available computers and work spaces for library users. Public Works and IT have been extremely helpful during this phase.
- The exterior book drop has been ordered and is expected to be in place by mid-October.

Personnel

- Kara Berglund began work as a Library Assistant at Circulation on August 22.

GROTON PUBLIC LIBRARY - MONTHLY STATISTICS

	AUG 16	AUG 15
Number of Library Visits	21528	21135
Circulation Statistics		
Total	29937	30559
Adult print	14504	14698
Adult nonprint	5352	5769
Children print	7935	7874
Children nonprint	1266	1476
e Books and magazines	649	539
Downloadable audio	225	192
Downloadable video	6	11
Nonresident usage	7715	8326
Internet Use		
Public computers	6144	6081
Wireless	1772	1491
Public/Wireless Computer Prints ** Note	6708	12706
Web/Social Media Activity		
Library Home Page	21051	25083
Groton History Online	2498	3219
GMTV	238	608
Facebook Friends	1988	1523
Interlibrary Loans		
Items received	365	311
Items loaned	421	461
New Patron Registration		
Adult	155	149
Children	39	41
Community Services		
Programs/Attendance	83/1724	69/1604
Adult	47/488	42/365
Children	25/1064	18/1056
Young adult	11/170	9/183
Meeting Room		
Nonprofit	219	122
Profit	0	0
Materials Added to Collection		
Adult print	680	599
Adult nonprint	87	123
Children print	149	174
Children nonprint	28	23
Video Services		
Programs produced	10	15
Programming hours aired	403	436
Ads on messaging system	76	48

** Note: The print management computer/prINTER were switched out for renovations.
Total will not reflect true computer prints.